



ATLANTIC JAMBOREE 2020 ~ July 11-18, 2020 at Camp Nedooae in Elderbank, Nova Scotia

Sub-Camp Chief Job Description

Reports to and is accountable to the Manager Sub-Camps with overall responsibility for all personnel, procedures and activities within his/her sub-camp. There will be 2 major subcamps for participants at AJ2020.

Scope of Responsibility

A staff of approximately 24 volunteers, providing service and support to 500 – 750 jamboree participants

Major Responsibilities

- Attending meetings of the Camp Chief and Sub-Camps Manager
- Serving as the principal liaison between the sub-camp and the Sub-Camp Operations Team
- Provide day-to-day direction of the sub-camp staff – including operations, services and programming. Sub-camp programming will play a large part of the jamboree experience.
- Providing overall supervision, guidance and encouragement to the sub-camp staff and participants
- Ensuring a positive living experience for all members within the sub-camp and encouraging full participation in Jamboree activities
- Encouraging positive relationships in all areas of the sub-camp, and between the sub-camp and other parts of the Jamboree
- Visiting unit sites and informal program activities to meet Scouters and youth and to monitor the "climate" of the Jamboree
- Participating in ceremonial and informal program activities including spiritual observances and Scouters' gatherings at the Scouters' marquee
- Effecting and/or carrying out public relations activities including hosting special guests as required

Performance Criteria

The role of the Sub-Camp Chief is considered successful when:

- The Sub-Camps Manager and Administrator receive timely information through regular reports, and
- All sub-camp staff, and youth and adults in participant-units have had a safe, memorable and enjoyable Jamboree experience.
- Following the Jamboree, a full report is filed with the Sub-Camps Manager on the results of Sub-Camps operations by 30 September 2020.